

AGENDA

CABINET MEETING

Date: Wednesday, 27 May 2015
Time: 7.00 pm
Venue: Council Chamber - Swale House

Membership:

Councillors David Simmons, Mike Whiting, Ted Wilcox, Gerry Lewin (Vice-Chairman), Bowles (Chairman), Mike Cosgrove, Duncan Dewar-Whalley, Ken Pugh and John Wright

Quorum = 3

RECORDING NOTICE

Please note: this meeting may be recorded.

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's data retention policy.

Therefore by entering the Chamber and speaking at Committee you are consenting to being recorded and to the possible use of those sound recordings for training purposes.

If you have any queries regarding this please contact Democratic Services.

	Pages
1. Apologies for Absence	
2. Minutes	
To approve the Minutes of the Meeting held on 29 April 2015 (Minute Nos. 614 - 620) as a correct record.	
3. Declarations of Interest	
Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.	
The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:	

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

Advice to Members: If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

Part B Report for Decision by Cabinet

4. Outside Bodies Nominations to be made by Cabinet

1 - 4

Cabinet are asked to appoint Members to outside bodies for the 2015/16 Municipal Year. (Appendix to follow).

Issued on Monday, 18 May 2015

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Cabinet, please visit www.swale.gov.uk

Corporate Services Director, Swale Borough Council,
Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Cabinet Meeting

Meeting Date	27 May 2015
Report Title	Appointments to outside bodies
Cabinet Member	Leader
SMT Lead	Director of Corporate Services
Head of Service	n/a
Lead Officer	Democratic and Electoral Services Manager
Key Decision	No
Classification	Open

Recommendation	1. That Cabinet considers making appointments to the outside bodies listed in Appendix I (to follow) for the 2015/16 municipal year.
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1 Purpose of Report and Executive Summary

- 1.1 This report is asking Cabinet to consider the list of outside bodies set out in Appendix I and agree representation for the municipal year 2015/16. It should be noted that appointments to other outside bodies, trusts administered by Swale Borough Council and statutory bodies were made at Annual Council on 20 May 2015. The remainder are to be made by the Cabinet as they are linked to the discharge of Executive functions.

2 Background

- 2.1 Proposals for nominations are set out in Appendix I.

The Council Leader is appointed to some bodies as Leader and others he has been appointed to as a consequence of being a member of a body, as shown on Appendix I.

- 2.2 **Register of Interests** – Members are required to record any changes to their interests arising from their appointment to an outside body.

Further guidance and advice on outside body appointments will be forwarded to Members.

3 Proposal

- 3.1 Cabinet are asked to consider the list of outside bodies, and then make appointments to them.

4 Alternative Options

- 4.1 Cabinet can decide not to make appointments to some or all of the outside bodies listed.

5 Consultation Undertaken or Proposed

- 5.1 Following the review of outside body appointments undertaken during 2011/12 municipal year, arrangements were audited and a protocol was agreed; although this protocol does not cover Cabinet appointments or representation on outside bodies.

6 Implications

Issue	Implications
Corporate Plan	Open for Business.
Financial, Resource and Property	None identified at this stage, although should the Cabinet recommend to Council to review the process and policy of nominations on outside bodies, this would have a human resource implication.
Legal and Statutory	<p>The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 sets the responsibilities between Council and the Executive.</p> <p>Some appointments are as Trustees or Directors which have specific legal responsibilities and liabilities for the individual member.</p> <p>To ensure compliance with the Members' Code of Conduct any member appointed to an outside body must review their declaration in the Members' Register of Interests within 28 days of any change.</p>
Crime and Disorder	None identified at this stage.
Sustainability	None identified at this stage, although should there be a further review of the process and policy of nominations on outside bodies, this could have equality and diversity implications.
Health and Wellbeing	None identified at this stage.
Risk Management and Health and Safety	The audit of outside bodies reviewed the roles and capacities of Members the Council nominates to outside bodies. The audit enabled the Council to identify and manage any risks that may arise from making appointments to outside bodies and allows members to take informed decisions about whether or not they wish to accept appointments that could impose significant legal obligations on them.
Equality and	None identified at this stage, although should there be a further

Diversity	review of the process and policy of nominations on outside bodies, this could have equality and diversity implications.
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7 Appendices

The following documents are to be published with this report and form part of the report

- Appendix I: Sets out the current representation on trusts and outside bodies and proposed nominations (to follow).

8 Background Papers

None.

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